



COVID-SAFE INFORMATION AND REQUIREMENTS FOR GROUP COORDINATORS

QCCC's operations are informed by the applicable Queensland Health Public Health Directions, especially for short-term accommodation providers and for High-Risk Venues when hosting school groups. This includes some additional expectations for Group Coordinators to assist QCCC to operate in a COVID-SAFE manner.

Pre-camp advice:

As part of your registration process, please inform all participants that they cannot attend camp if:

- a. They are experiencing cold or flu like symptoms.
- b. They have an elevated temperature.
- c. They are a person who is a **household member** or a **household-like contact** of a **diagnosed person** (7 days or less since they had contact with someone in their household who was Covid-positive at the time of contact).
- d. Are awaiting results of a Covid Test.
- e. Have had a positive test for COVID-19 in the last seven days.

If QLD Public Health Directions require guests aged 12+ to wear masks, they must be told to bring their own face mask to camp.

On or before arrival at the venue, group organisers will need to ensure all adult participants sign into the venue via the Check-In QLD App.

For school groups, that parents acknowledge the name of their child will be provided to QCCC to assist with contact tracing.

You may make use of our template of information to group participants if it is helpful, available at <https://www.qccc.org.au/home/covid19-info/>

Water bottles:

Individual water bottles are essential equipment for camp to ensure every guest has their own water bottle and minimise the use of single-use drink containers to assist the environment. Please advise members of your group that a labelled water bottle is essential on "what to bring" lists.

Importance of fire and activity group records:

QCCC already requires guest registers for individual rooms as part of its fire safety policy. This register will also be used to determine **household-like contacts** of any person diagnosed with Covid-19 while on camp. It is therefore essential that guests understand once they are assigned to a room, they are not to swap or change.

Bed configurations:

QCCC will expect a specific sleeping arrangement in onsite beds to minimise transmission risk. Posters will be in each bedroom of the sleeping configuration which will be required to ensure 1.5m spacing between sleepers. We will require the cooperation of guest coordinators to ensure these configurations are followed.

Designated servers

In catered arrangements most of the food service will be supervised by QCCC staff. Measures are in place to ensure limit shared use of utensils and implements. Where QLD Health directions limit self-service QCCC may ask group coordinators to provide “designated servers” at mealtimes to assist QCCC staff with some aspects of food service (eg pouring milk from a jug on cereal at breakfast).

Pick-ups in the case of illness:

If a guest starts to exhibit symptoms of COVID, or is contacted by Queensland Health Contact Tracing efforts, QCCC staff must be informed immediately. The priority will be to immediately move them to a quarantine area and facilitate their departure from the QCCC venue. This could take the form of a pickup by a responsible person or transfer to nearby medical facilities. QCCC venues each have a designated quarantine sick bay for patients to convalesce while arrangements are made for their ongoing care.

Up to date COVID information:

QCCC has a designated webpage with up to date Covid information and arrangements for all venues at <https://www.qccc.org.au/home/covid19-info/>